TR to PR Document Preparation Checklist

Apr 2026 Edition

Important Disclaimer

As of April 2026, Immigration Minister Lena Metlege Diab has confirmed the TR to PR pathway has launched, but IRCC has not yet published official eligibility criteria, application forms, or instructions. Full details are expected soon. This checklist is based on standard IRCC permanent residence requirements and the 2021 TR to PR pathway. Monitor ircc.gc.ca for official announcements.

1 Language Proficiency

⚠ Note: *Language test results are only valid for 2 years. If yours expire before your application, you must retest. Book now, test centres fill up fast when major programs launch.*

✓	Document	Details & Tips
☐	**IELTS General Training**	Aim for CLB 7+ (Band 6.0+ in each component). Required at time of application.
☐	**CELPIP-General**	Alternative to IELTS. Aim for Level 7+ in each component.
☐	**PTE Core**	Accepted alternative. Must be the Core version (not Academic).
☐	**TEF Canada (French)**	Required if applying under a French-speaking stream.
☐	**TCF Canada (French)**	Alternative French language test. Must be Canada-specific version.

✓ Tip: Aim for CLB 7 or higher to be competitive. CLB 5 may be the minimum, but higher scores strengthen your application.

✓ Tip: If you plan to include family members, they may also need to meet language requirements depending on the stream.

2 Identity & Travel Documents

✓	Document	Details & Tips
☐	**Valid Passport**	Must be valid throughout the entire application process. Renew now if expiring within 12–18 months.
☐	**Previous Passports**	All passports held in the past 10 years (to account for full travel history).
☐	**Birth Certificate**	Official government-issued birth certificate. May require certified translation if not in English or French.
☐	**National Identity Card**	If applicable in your country of citizenship.
☐	**Name Change Documents**	Marriage certificate, court order, or other official documents if your name has changed.

⚠ Note: *All documents not in English or French must be accompanied by a certified translation AND a copy of the original document.*

3 Immigration Status in Canada

⚠ Note: *Valid status is a core requirement. If your permit is expiring, extend it BEFORE applying — even a gap in status may disqualify you. Do not wait for the pathway to open.*

✓	Document	Details & Tips
☐	**Current Work Permit**	Copy of your valid work permit (closed or open). Include all conditions.
☐	**Previous Work / Study Permits**	Copies of all prior Canadian permits to show continuous status.
☐	**Permit Extension Application**	If you applied to extend before expiry, include the IRCC receipt/confirmation email to prove maintained status.
☐	**Visitor Record**	If applicable, include any visitor record issued by IRCC.
☐	**Study Permit**	If you transitioned from student to worker, include your study permit history.
☐	**PGWP**	Post-Graduate Work Permit if applicable — include full permit details.

4 Employment Records

Since the pathway targets workers employed in in-demand sectors, proof of employment is expected to be a central requirement. Duties must align with your claimed NOC code.

✓	Document	Details & Tips
☐	**Employer Reference Letter(s)**	Must include: job title, NOC code, duties performed, hours per week, salary, start/end dates, employer contact info. Required for ALL employers.
☐	**Employment Contract(s)**	Signed contracts showing your role, duties, and compensation. Do not copy-paste NOC descriptions — use your actual contract.
☐	**Pay Stubs**	Recent pay stubs (typically last 3–6 months minimum) plus representative samples from prior periods.
☐	**T4 Slips**	T4 tax slips for all years of Canadian employment.
☐	**Notices of Assessment (NOA)**	CRA-issued Notices of Assessment to corroborate income.
☐	**Record of Employment (ROE)**	Issued by employer when employment ends or changes — collect for all past Canadian employers.
☐	**LMIA / Job Offer Letter**	Labour Market Impact Assessment and original job offer if applicable to your work permit.

✓ Tip: If you had multiple employers, collect reference letters and pay stubs for all of them. IRCC expects a complete, uninterrupted employment history.

✓ Tip: Reference letters should be on company letterhead, signed by a supervisor or HR — not just a manager with no signing authority.

5 Education Credentials

✓	Document	Details & Tips
☐	**Degree / Diploma / Certificate**	Official copies of all post-secondary degrees, diplomas, and certificates.
☐	**Official Transcripts**	Sealed or officially issued transcripts from each institution attended.
☐	**ECA — Educational Credential Assessment**	Required for foreign credentials. Obtain from WES, ICES, IQAS, CES, MCC, or PEBC. Valid for 5 years.
☐	**Canadian Credential Proof**	If you studied in Canada: final transcripts + proof of graduation. No ECA needed for Canadian institutions.
☐	**Secondary School Diploma**	High school diploma or equivalent if post-secondary education is limited.

⚠ Note: *ECA processing can take 6–12 weeks or more. Apply immediately if you have foreign credentials. ECAs are valid for 5 years from the date of issue.*

6 Police Certificates & Background

⚠ Note: *Police certificates are among the most time-consuming documents to obtain. Some countries take weeks or months. Start requesting immediately.*

✓	Document	Details & Tips
☐	**Police Certificate — Home Country**	Required for your country of citizenship, regardless of how long you lived there.
☐	**Police Certificates — Other Countries**	Required for every country (outside Canada) where you lived for 6+ consecutive months since age 18.

✓ Tip: Start with countries known to have long processing times (e.g., India, Philippines, China, Nigeria). Apply to multiple countries simultaneously.

7 Travel History

✓	Document	Details & Tips
☐	**IMM 5562 — Travel History Form**	IRCC form covering all travel outside your home country or country of residence in the past 10 years (or since age 18).
☐	**Passport Stamps / Visas**	Use your old passports to reconstruct travel dates. Must be consistent with your travel form.

⚠ Note: *Incomplete or inconsistent travel history is a common cause of delays and IRCC document requests. Reconstruct your history carefully before submitting.*

8 Civil Status & Family Documents

Include family members in your application early — their documents must be prepared in parallel, not after your own.

Marital Status

✓	Document	Details & Tips
☐	**Marriage Certificate**	Required if married. Must be the official government-issued certificate.
☐	**Divorce Certificate / Decree**	Required for all previous marriages. Court-issued final decree.
☐	**Death Certificate of Former Spouse**	Required if previously married and widowed.
☐	**IMM 5409 — Common-Law Declaration**	Statutory Declaration of Common-Law Union if applicable. IRCC's official form.
☐	**Proof of Cohabitation (Common-Law)**	Joint lease/mortgage, joint bank statements, shared utility bills, joint insurance — 12 months minimum.

Children

✓	Document	Details & Tips
☐	**Children's Birth Certificates**	For all dependent children included in the application.
☐	**Adoption Documents**	If applicable — full adoption order and all related documentation.
☐	**Custody / Separation Agreement**	Required for children from previous relationships. Show legal custody arrangement.

9 Photographs

✓	Document	Details & Tips
☐	**Passport-Style Photos**	2 photos per applicant meeting IRCC specifications: white background, 50mm x 70mm, taken within the last 6 months.
☐	**Digital Photo**	Some IRCC applications accept or require a digital photo upload — check specifications at time of application.

10 Proof of Financial Resources (if required)

⚠ Note: *The 2021 TR to PR pathway did not require proof of settlement funds, but this may change. Gather these documents as a precaution.*

✓	Document	Details & Tips
☐	**Bank Statements**	Last 3–6 months of statements from all accounts. Show consistent balance and regular income deposits.
☐	**Employment Income Proof**	Cross-references with your employment records. Pay stubs + T4s.

11 Translations & Supplementary Documents

✓	Document	Details & Tips
☐	**Certified Translations**	All documents NOT in English or French require a certified English or French translation + a copy of the original.
☐	**Translator Affidavit**	If translator is not certified, a sworn affidavit from the translator is required alongside the translation.
☐	**Letter of Explanation (LOE)**	Recommended if you have gaps in employment or education history, name discrepancies, country-specific document issues, or missing documents.
☐	**Authorization to Release Info (IMM 5475)**	Required if you use an authorized representative (immigration consultant or lawyer).
☐	**Use of Representative (IMM 5476)**	Required if a representative is submitting on your behalf.

12 Medical Examination

✓	Document	Details & Tips
☐	**Immigration Medical Exam (IME)**	Typically required for permanent residence. Must be conducted by an IRCC-designated Panel Physician. Book early — slots fill quickly when PR programs open.
☐	**Medical History Documents**	Any existing medical records relevant to your exam. Your doctor will advise what to bring.

✓ Tip: Use IRCC's Panel Physician finder at ircc.gc.ca to locate a designated doctor near you. Do not complete an IME until IRCC requests it — results are only valid for 12 months.

13 For Each Family Member Included

If you are including a spouse, common-law partner, or dependent children in your application, each person generally requires their own documents from the relevant categories above.

✓	Document	Details & Tips
☐	**Passport (family members)**	Valid passports for spouse and all dependent children.
☐	**Birth Certificates (family members)**	For spouse and children.
☐	**Police Certificates (family members)**	Spouse aged 18+ requires police certificates for all countries lived in.
☐	**Travel History (family members)**	Travel history form for spouse and children.
☐	**Language Test (spouse)**	Spouse may need to meet language requirements depending on the stream.
☐	**Civil Status Documents (family)**	Marriage/common-law proof, children's birth certificates, custody documents.
☐	**Passport Photos (family members)**	2 photos per family member meeting IRCC specifications.
☐	**Medical Exam (family members)**	All family members included in the application typically require an IME.

14 Final Preparation Checklist & Tips

✓	Document	Details & Tips
☐	**Maintain Valid Status**	Do NOT let your work permit expire. Apply for an extension before it lapses. A status gap may disqualify you.
☐	**Digital Organization**	Scan and save all documents in clearly named PDF files. Organize by category.
☐	**Check Validity Periods**	Language tests: 2 years. ECA: 5 years. Police certificates: typically 1 year. Medical exams: 12 months.
☐	**Track Application Portal**	Monitor IRCC.gc.ca and create a MyCRA/IRCC account if you don't have one. Set up alerts for updates.
☐	**Consider Professional Help**	Given the time-limited spots, consider consulting a Regulated Canadian Immigration Consultant (RCIC) or immigration lawyer.
☐	**Don't Pause Express Entry**	If you are eligible for Express Entry or a PNP, continue pursuing that route simultaneously — don't stop for this pathway.

*T*his checklist is for preparation purposes only and does not constitute legal advice. Requirements will be confirmed when IRCC publishes the official program details. Always verify requirements at ircc.gc.ca before submitting your application.

Have questions? I'd love to help you figure it out. Book a consultation and we'll go through your profile together, no guessing, just clear answers tailored to your situation. **Book a Consultation**